



## Volunteer Protocol for COVID-19 Pandemic

Inter-Faith Food Shuttle is committed to providing a safe volunteer experience that adheres to the recommendations put forth by Feeding America and health and government officials. With careful planning and attention to detail we can safely and effectively engage individuals and groups in the work of addressing food insecurity.

### **Food Shuttle staff will follow these general guidelines:**

Shifts of up to 10 volunteers for indoor settings and up to 25 for outdoor settings. These maximum counts include staff who will engage with the volunteers.

Shifts will be scheduled with at least 30 minutes in between to avoid any overlap of volunteer groups.

Staff and volunteers should maintain social distancing of 6 feet to the best of their ability.

Staff should be especially aware of volunteers – respect their space in the hallway and at the front desk.

Staff members have their temperatures checked before entering the building for work

Masks should be worn by staff unless in personal office, i.e. wear masks when in hallway, or common areas of the building or if less than 6 feet from others.

All age groups can volunteer, per regular programmatic rules.

All volunteers will be asked to sign a statement that

- they are asymptomatic (particularly fever, cough, shortness of breath, or sore throat);
- they have not had close contact with someone confirmed or believed to have a positive diagnosis;
- they understand they are volunteering at their own risk; and
- they will contact us if they become ill within 48 hours after volunteering.

Volunteer workspaces will be sanitized between volunteer shifts (more often?)

Workspaces will be marked to help maintain safe distancing

Volunteers will have their temperatures taken with a no-contact forehead thermometer

Volunteers will be required to wash their hands and wear gloves while handling food.

Volunteers will be asked to bring their own mask and hand sanitizer, if possible, to conserve resources.

Food Shuttle will use no-contact check in and check out procedures.